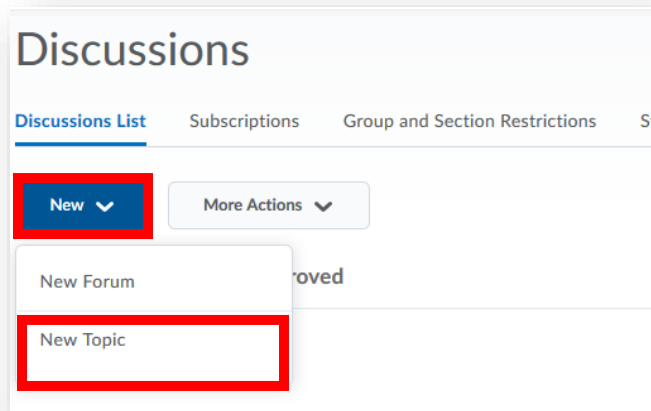




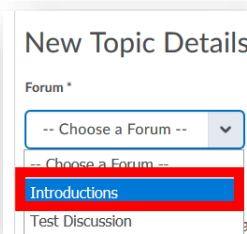
Create a Discussion Topic

A discussion topic is the place where students can discuss various topics in a particular course.

- From the **“Discussions”** section in your course, click the **“New”** button and select **“New Topic”**



- This will bring you to the **“Properties”** tab of the Topic
- Choose the **“Forum”** you wish for the topic to reside in from the dropdown menu



- Select if the discussion is going to be for every student in the class or for individual groups in the class under **“Topic Type”**

Topic Type

- Open topic, everyone can access this topic and its contents
- Group or section topic, everyone can access this topic but students only see threads from their own group or section

- Enter a **“Title”** for your Topic

Title *



- Enter a **“Description”** for your Topic:

- Choose your Topic **“options”**:

- You can allow students to **“Rate”** the topic from the dropdown menu by selecting a scheme they can use:

- **Five-Star Rating Scheme** allows users to assign each post a score out of five.
- **Up Vote/Down Vote Rating Scheme** allows users to increase or decrease a post's rating.
- **Up Vote Only Rating Scheme** allows users to increase a post's rating.
- **No Ratings** hides all rating controls from users.

- Click the **“Save and Close”** button at the bottom of the screen: