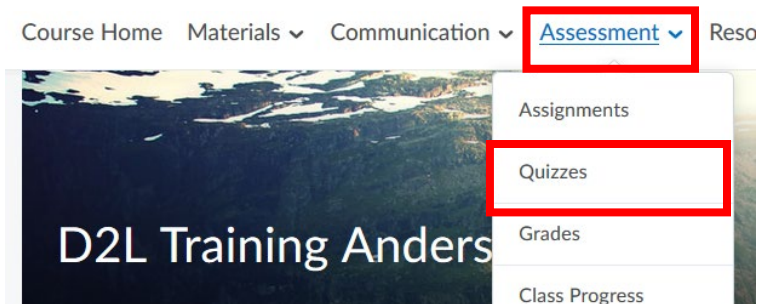




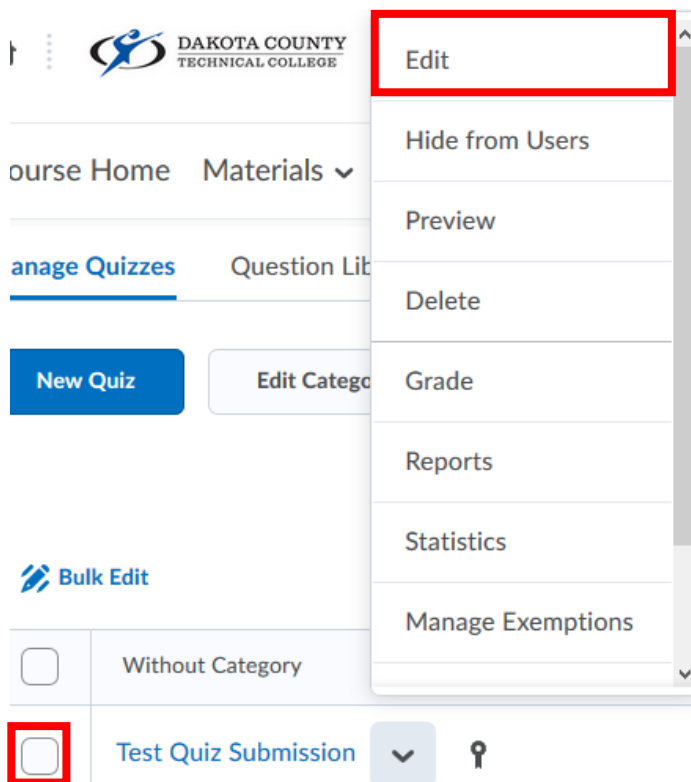
Grant Special Access to Quiz

This will show how to grant special access to learners who need special access to a quiz in D2L brightspace.

- On the course navigation bar, click the **“Assessment”** tab and click on **“Quizzes”**

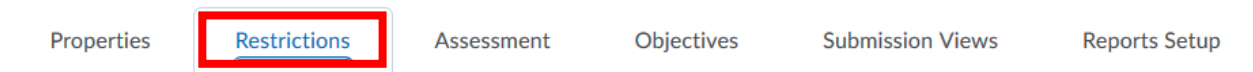


- From the dropdown menu of the quiz, click **“Edit”**:





- Click the **“Restrictions”** tab:



- Select **“Allow selected user to this quiz”** and then click the **“Add Users to Special Access”** button:

Special Access

Type of Access

- Allow selected users special access to this quiz
- Allow only users with special access to see this quiz

Add Users to Special Access

Set the Access properties by checking the appropriate checkboxes:

Special Access Properties

Due Date

Has Due Date

3/11/2020 4:52 PM Now

United States - Chicago

Availability

Has Start Date

3/4/2020 10:52 AM Now

United States - Chicago

Has End Date

3/11/2020 4:52 PM Now

United States - Chicago



- Select the timing restrictions as needed:

Timing

No changes Recommended Time Limit Enforced time limit

- You have the option to override the attempts by selecting **“Override Attempts”**

- Enter the **“Attempts Allowed”** and click the **“Apply”** button:

Attempts

Override attempts allowed

Attempts Allowed

Optional Advanced Attempt Conditions will appear if a number of attempts from 2 to 10 is applied.

- Select the students:

<input type="checkbox"/>	First Name ▲, Last Name, Org Defined ID
<input checked="" type="checkbox"/>	Bill Student (Id: 19591103!)
<input checked="" type="checkbox"/>	Billy MockStudent (Id: Billy.MockStudent)
<input type="checkbox"/>	Bob TestStudent (Id: x\$Bob.TestStudent)
<input type="checkbox"/>	Bobbi MockStudent (Id: Bobbi.MockStudent)

- Click the **“Add Special Access”** button:

- Click **“Save and Close”** button: