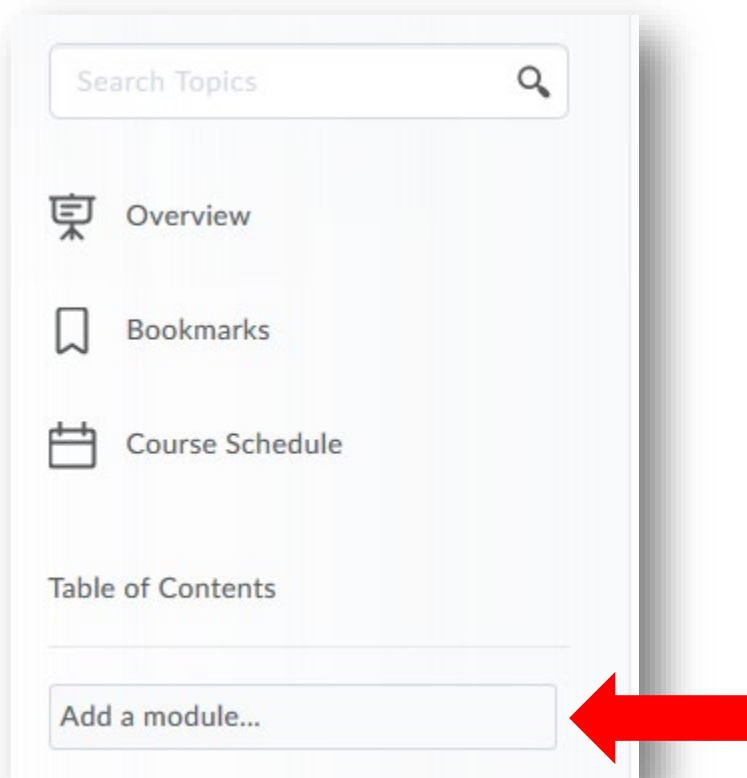


Creating Modules/Submodules in Content

This document explains how to create a modules and submodules within the **Content** tool in D2L Brightspace. Modules allow you to organize, upload, and link files for your students.

- In the **Content** tool, click on “**Add a module...**” box in the left-hand panel.



- Type in a title for the Module, and hit the *Enter* key on your keyboard.

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- Click on the “**Add a description...**” text to add a summary of what is in the module.

Week 1 ▾

Add dates and restrictions...

Add a description...

Upload / Create ▾ Existing Activities ▾ Bulk Edit

Drag and drop files here to create and update topics

Add a sub-module...

- Enter text and multimedia within the box that appears and click the **Update** button



Paragraph ▾ B I U ▾ ☰ ☷ ☸ ▾ ...

Update Cancel

- Create **Submodules** to add more levels of organization by clicking on the “**Add a sub-module...**” box at the bottom of a module

Add a sub-module...