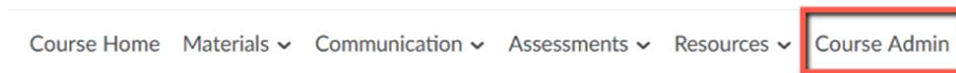




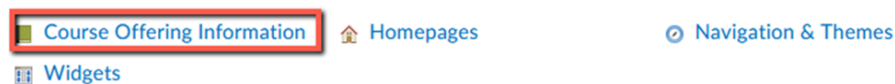
## Changing Course Start and End Dates

This document explains how to change start and end dates within a D2L Brightspace course site. Adjusting these settings will impact the visibility of the course for everyone on your class list. If you would like to adjust course availability for a single student, please place a Jira ticket with the Center for Teaching and Learning.

1. From the course navbar, select **Course Admin**:



2. Under the *Site Setup* heading, click on the link titled, **Course Offering Information**:



3. Scroll down the page. Click on the box next to *Course has start date* or *Course has end date*:

A screenshot of the 'Start Date' and 'End Date' settings in the course site. The 'Start Date' section has a checked checkbox for 'Course has start date' and two input fields: a date field containing '12/3/2021' and a time field containing '12:01 AM'. The 'End Date' section has a checked checkbox for 'Course has end date' and two input fields: a date field containing '12/3/2021' and a time field containing '1:22 PM'. The checkboxes are highlighted with red boxes.



4. Click in the date box below the Start Date or End date and select a date from the date picker that appears. Or type a date using m/d/yyyy format:

A screenshot of a date picker interface. At the top, it says "Start Date" and has a checked checkbox "Course has start date". Below this, there is a date box containing "8/22/2021" and a time box containing "9:46 AM". A calendar for August 2021 is displayed below, with the date "22" highlighted. The calendar shows days of the week (Sun to Sat) and dates from 1 to 31. A "Set to Today" button is at the bottom right of the calendar.

5. Click in the time box to adjust the course start time or end time:

A screenshot of a time picker interface. It shows "Start Date" with a checked checkbox "Course has start date", a date box with "12/6/2021", and a time box with "9:46 AM". Below this is an "End Date" section with an unchecked checkbox "Course has", a date box with "12/6/2021", and a list of times: "12:01 AM", "12:30 AM", "1:00 AM", "1:30 AM", "2:00 AM", "2:30 AM", and "3:00 AM". The time "9:46 AM" is selected in the time box, and the list of times is open, showing the selected time at the top.

6. Select the blue **Save** button at the bottom of the page:

